



2023 AMI Conference Session Proposal Form
September 11 and 13, 2023

Presenter(s), Job Title(s), Organization (s) & Site(s): (list lead presenter information first)

Phone _____

Email _____

Title of Workshop: _____

A. Workshop Description: Provide a description of the workshop (250 words or less) that includes:

- 1) Theme
- 2) Objectives
- 3) Content
- 4) Mode of delivery (Lecture, hands on, panel discussion, outside, etc.)
- 5) Impact to participants (desired outcome for participants)
- 6) Maximum # of participants (if any)

B. Provide a short descriptive statement to put in the conference itinerary about your presentation if selected.

C. Room Arrangement and Equipment:

(All rooms will be set up classroom style unless otherwise noted. Please be specific in number of tables needed and whether you need indoor/outdoor spaces, special considerations, etc.)

D. Specify Room Arrangement: (Extra tables, workspace, outside space, etc.)

Equipment: Please indicate what you will need furnished for you.

___ Projector ___ Projector Screen ___ Internet

___ TV ___ Laptop ___ other (please specify)

E. My conference session for this workshop is: ___ 45 minutes ___ 90 minutes

Please return this form via email (preferred) by July 15th, 2023:

Kimberlea Scott

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